NIHR | Clinical Research Network West Midlands

Workforce Development Training Schedule 2019

All our training courses and webinars/e-learning can be found and booked via our training website, wmrtc.org.uk.

For all training enquiries, please contact training.crnwestmidlands@nihr.ac.uk

Introduction to GCP			
Date	**Event**	**Time**	**Location**
01/08/2019	*Paediatric Focus* Introduction to Good Clinical Practice	09:00 - 16:00	Birmingham Children's Hospital, Birmingham.
06/08/2019	Introduction to Good Clinical Practice	09.00-16.30	Cancer Research UK Clinical Trials Unit, University of Birmingham
20/08/2019	Introduction to Good Clinical Practice in a Primary Care Setting	10.00-15.30	Revel Surgery, Rugby
05/09/2019	Introduction to Good Clinical Practice	09:00 - 16:30	Heartlands Hospital, Birmingham.
26/09/2019	Introduction to Good Clinical Practice	09:30 - 16:30	Penn Hospital, Wolverhampton.
07/10/2019	Introduction to Good Clinical Practice	09.00-16.30	University Hospitals Coventry & Warwickshire, Coventry
10/10/2019	Introduction to Good Clinical Practice	09:00 - 16:30	Guy Hilton Research Centre, Stoke-on-Trent.
15/10/2019	Introduction to Good Clinical Practice	09:30 - 16:30	Princess Royal Hospital, Telford.
23/10/2019	Introduction to Good Clinical Practice	09.00-16.30	City Hospital, Birmingham
25/10/2019	Introduction to Good Clinical Practice	09:30 - 16:30	George Eliot Hospital, Nuneaton.
07/11/2019	Introduction to Good Clinical Practice	09:00 - 16:30	Queen Elizabeth Hospital, Birmingham.
15/11/2019	*Paediatric Focus* Introduction to Good Clinical Practice	09:00 - 16:30	Birmingham Children's Hospital, Birmingham.
27/11/2019	Introduction to Good Clinical Practice	09:00 - 16:30	New Cross Hospital, Wolverhampton.

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Date	Event	Time	Location
12/12/2019	Introduction to Good Clinical Practice	09:00 - 16:00	Birmingham Research Park, Birmingham.
GCP Refresher			
Date	**Event**	**Time**	**Location**
23/09/2019	Good Clinical Practice Refresher	09.30-11.30	Royal Shrewsbury Hospital, Shrewsbury
07/10/2019	Good Clinical Practice Refresher	13.30-15.00	Sherbourne Medical Centre, Leamington Spa
08/11/2019	Good Clinical Practice Refresher	09:30 - 12:30	Robert Jones and Agnes Hunt Orthopaedic Hospital, Oswestry.
08/11/2019	Good Clinical Practice Refresher	13:00 - 16:00	Robert Jones and Agnes Hunt Orthopaedic Hospital, Oswestry.
26/11/2019	Good Clinical Practice Refresher	09:30 - 12:30	Edward Street Hospital, Wolverhampton.
12/12/2019*	Good Clinical Practice Refresher	13.30-15.30	Princess Royal Hospital, Telford
Introduction to Valid Informed Consent			
Date	**Event**	**Time**	**Location**
09/09/2019	An Introduction to the Valid Informed Consent Process	13:00 - 16:00	Birmingham Women's Hospital, Birmingham.
27/09/2019	An Introduction to the Valid Informed Consent Process	09:30 - 12:00	University Hospitals Coventry and Warwickshire, Coventry.

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Date	Event	Time	Location
01/10/2019	*Paed Focus* An Introduction to the Valid Informed Consent Process	13:00 - 16:00	Birmingham Children's Hospital, Birmingham.
Business Delivery			
Date	**Event**	**Time**	**Location**
06/09/2019	PI Oversight Masterclass	13:00 - 16:00	Birmingham Children's Hospital, Birmingham.
17/09/2019	PI Oversight Masterclass	10:00 - 12:00	Worcestershire Clinical Research Unit, Worcester.
19/09/2019	PI Oversight Masterclass	13:00 - 16:00	Birmingham Women's Hospital, Birmingham.
25/09/2019	Performing Quality Control Checks to Ensure Accurate Data Collection	09:30 - 12:30	Birmingham Research Park, Birmingham.
30/09/2019	Site File Management and Delegation of Duties	09:00 - 12:00	Birmingham Children's Hospital, Birmingham.
03/10/2019	GCP for IMP Management Consolidation Workshop	10:30 - 12:30	Birmingham Research Park, Birmingham.
08/10/2019	Site File Management and Delegation of Duties	09:30 - 12:30	University Hospitals Coventry and Warwickshire, Coventry.
10/10/2019	Writing SOPs	09:00 - 11:00	Wellcome Trust, Birmingham.

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Date	Event	Time	Location
10/10/2019	Preparing for Audit and Inspection	11:15 - 13:15	Wellcome Trust, Birmingham.
10/10/2019	Monitoring - How to make it pain-free (Well, almost!)	13:30 - 16:30	Wellcome Trust, Birmingham.
14/10/2019	PI Oversight Masterclass	13:00 - 16:00	Birmingham Women's Hospital, Birmingham.
15/10/2019	Introduction to Clinical Research	09:00 - 16:30	Birmingham Research Park, Birmingham.
17/10/2019	Trial Coordinator Masterclass	10:00 - 13:00	Birmingham Women's Hospital, Birmingham.
25/10/2019	PI Oversight Masterclass	10:00 - 13:00	Birmingham Children's Hospital, Birmingham.
05/11/2019	Archiving - Expectations and Reality	09:30 - 11:30	Wellcome Trust, Birmingham.
05/11/2019	Adverse Event and Safety Reporting	13:30 - 15:30	Wellcome Trust, Birmingham.
13/11/2019	PI Oversight Masterclass	09:00 - 12:00	Birmingham Women's Hospital, Birmingham.
14/11/2019	Protocol Design	09:00 - 12:00	Birmingham Research Park, Birmingham.

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Date	Event	Time	Location
14/11/2019	Data Management & Case Report Form (CRF) design, development & completion	12:30 - 14:30	Birmingham Research Park, Birmingham.
19/11/2019	PI Oversight Masterclass	09:00 - 12:00	Birmingham Children's Hospital, Birmingham.
20/11/2019	Site File Management and Delegation of Duties	09:00 - 12:00	Birmingham Women's Hospital, Birmingham.
21/11/2019	PI Oversight Masterclass	14:00 - 16:00	Worcestershire Clinical Research Unit, Worcester.
Study Support Services			
Date	**Event**	**Time**	**Location**
22/08/2019	SoECAT Training	10:00 - 12.00	Birmingham Research Park, Birmingham.
12/09/2019	IRAS and HRA for Sponsors/Research Teams	09:00 - 11:00	Birmingham Research Park, Birmingham.
12/09/2019	Making IRAS Work for your Research Amendments	11:30 - 13:00	Birmingham Research Park, Birmingham.
12/09/2019	Cost Attribution Training (AcoRD)	14:00 - 16:00	Birmingham Research Park, Birmingham.
23/09/2019	SoECAT Training	10:00 - 12.00	Birmingham Research Park, Birmingham.
08/10/2019	Effective AAC for Partner Organisation	14.00-15.30	Birmingham Research Park, Birmingham

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Date	Event	Time	Location
23/10/2019	Feasibility Workshop	09.30-12.30	Birmingham Research Park, Birmingham.
24/10/2019	SoECAT Training	10.00-12.00	Birmingham Research Park, Birmingham
30/10/2019	Feasibility Workshop	09:30 - 12:30	George Eliot Hospital, Nuneaton.
30/10/2019	Cost Attribution Training (AcoRD)	13:00 - 16:00	George Eliot Hospital, Nuneaton.
03/12/2019	IRAS and HRA for Sponsors/Research Teams	09:00 - 11:00	Birmingham Research Park, Birmingham.
03/12/2019	Making IRAS Work for your Research Amendments	11:30 - 13:00	Birmingham Research Park, Birmingham.
03/12/2019	Cost Attribution Training (AcoRD)	14:00 - 16:00	Birmingham Research Park, Birmingham.

Webinars	
Study Support Services **Please email training.crnwestmidlands@nihr.ac.uk for your certificate**	**IRAS/HRA for Sponsors/Research Teams Webinar** This can be accessed via the resources page on our website.. (https://wmrtc.org.uk/resources) **Making IRAS Work for your Research Amendments** This can be accessed via the resources page on our website. (https://wmrtc.org.uk/resources)

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E-LEARNING	
E-Learning	**Link**
Good Clinical Practice Refresher eLearning Introduction to Good Clinical Practice eLearning (Primary Care) Introduction to Good Clinical Practice eLearning (Secondary Care) Introduction to Good Clinical Practice for IMP Management (Pharmacy) Introduction to Good Clinical Practice in General Dental Practice Informed Consent in Paediatric Research Informed Consent with Adults Lacking Capacity	These courses are all accessed via NIHR Learn using the following link: https://learn.nihr.ac.uk/
Stand By Me (Dementia)	If you have an NHS email address, please go to https://elearning.nsahealth.org.uk/local/sfhadmin/login/index.php to register for an account. When selecting from the options under "Please select your region followed by your trust", choose NHSCLU to access the Stand By Me free e-learning course. If you do not have an NHS email address, please email elearning@nsahealth.org.uk or call 0844 770 3770 to request an account. (lines are open Monday to Friday, 9am until 5pm).
E-Learning	**Link**
Study Support Service Overview	For an overview of the Study Support Service and what it involves please see the following Videoscribe: https://sites.google.com/nihr.ac.uk/crnstudysupp/communications

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Understanding Cancer Modules	http://www.mylearningspace.me.uk/moodle/ The e-learning hub for the National Cancer Intelligence Network (NCIN)

Training Course Directory

Adverse Event & Safety Reporting - This session will enable you to recognise the importance of pharmacovigilance in clinical trials, be able to recognise different types of adverse events, be aware of legal requirements with regard to reporting adverse events, be able to implement local SAE reporting procedures.

Archiving Workshop – This workshop will enable you to understand the historical context of archiving, importance of archiving, regulatory & legal frameworks, archiving challenges and meeting those challenges

Building Research Partnerships – Patient and Public Involvement and Engagement Training for Lay Members
To learn about the NIHR CRN PPIE Team and how they can support you in Patient and Public Involvement activities. You will also learn about NIHR Initiatives that you and your host NHS, non- NHS or academic organisation can be involved in such as the The Patient Research Ambassador Initiative, The Patient Stories Initiative, connections to CRN West Midlands Patient Steering Groups and the Patient Experience Initiative

Building Research Partnerships - Patient and Public Involvement and Engagement Training for NHS Staff
Patient and Public Involvement and Engagement in research is important in order to raise awareness about research so that everyone has the opportunity to take part in research. Involving Patients in research will improve both deliverability of research and patient outcomes. BRP been designed to inform and educate Research Professionals about ways *they can and should be involved in research.* BRP also helps to support researchers and research staff to develop, deliver & raise awareness about quality research ensuring that research is accessible, to all patients and their families

Cancer Researchers Introductory Course - There are no academic prerequisites for the Cancer Researchers' Introductory Course. Participants may hold any role in the Cancer division and will be new or relatively new in post (ideally within 3 months). The course is introductory and pre-supposes only a basic knowledge of biology. A short review of normal cell biology is provided as pre-reading.

Communication: An Introduction to the Valid Consent Process - The Consent course aims to provide a sound grounding in the standards required when receiving consent in clinical research. It builds on the knowledge and understanding gained through completing the Introduction to GCP course. Participants can expect to gain a fuller understanding of the process of receiving consent and the roles and responsibilities of the research team.

Communication: Communication and Consent within the Paediatric Research Setting - All those who undertake paediatric research studies will be involved in the paediatric consent and assent process. The aim of the day is to provide participants with a sound grounding in the standards required when receiving consent and assent in paediatric clinical research. It provides an introductory overview upon which clinical competence can be developed to meet local trust needs and requirements.

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Cost Attribution Training (AcoRD) - This course goes back to basics on cost attribution. An introduction to the DH AcoRD Guidance will be provided and various scenarios will be explored to explain the differences between a research cost, treatment cost and support cost.

Data management & CRF design, development & completion - This course would be suitable for all researchers and associated staff that will be/are responsible for data management, and the design and collection of data in clinical trials.

Effective AAC for Partner Organisation (HRA Masterclass) - The aim of the session is to share good practice, ideas and tips for the completion of effective Assess, Arrange and Confirm processes at Trust level.

Facilitator Development Training - This course provides an opportunity for experienced research staff (clinical and non-clinical) who are interested in delivering training on research topics to develop and enhance their ability to enable others to learn. It aims to prepare facilitators who are committed to delivering regional training sessions using standard materials and is a prerequisite for all NIHR-endorsed training.

Feasibility Workshop - This workshop aims to help investigators and research teams to attract commercial and non-commercial research and provide practical techniques to help make studies successful. The session walks through the life-cycle of a study from the site perspective, starting with the initial feasibility assessment.

Fundamentals of clinical research for laboratory staff - This course is designed for frontline pathology staff working in departments supporting the delivery of clinical research.
Please contact Workforce Development on training.crnwestmidlands@nihr.ac.uk to express an interest.

GCP for IMP Management Consolidation Workshop - A workshop aimed at pharmacy staff that have completed the NIHR GCP for IMP Management Online Course. To enable Understanding of the context of clinical trials in a pharmacy dept, share best practice examples and enable problem solving and risk management in trial set up and delivery

Good Clinical Practice: Introduction to Good Clinical Practice - This full-day workshop is designed to provide an introduction to Good Clinical Practice (GCP), the EU Directives, UK Regulations and Research Governance Framework requirements covering clinical trials and other NIHR Portfolio studies conducted within Secondary Care (primarily hospital based) settings. Participants can expect to gain a demonstrable understanding of the background and practical implications of GCP.

Good Clinical Practice: Introduction to Good Clinical Practice (GCP) with Adults Lacking Capacity - This full-day workshop is designed to provide an introduction to Good Clinical Practice (GCP), the EU Directives, UK Regulations and Research Governance Framework requirements covering clinical trials and other NIHR Portfolio studies involving adults who lack the capacity to consent to research.

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Good Clinical Practice: Introduction to GCP in a Paediatric Setting - This full-day workshop is designed to provide an introduction to Good Clinical Practice (GCP), the EU Directives, UK Regulations and Research Governance Framework requirements covering clinical trials and other NIHR Portfolio studies in a paediatric setting, including consent and assent processes.

Good Clinical Practice: Introduction to GCP in Primary Care - This course provides an introduction to GCP in a primary care setting. The content covered in the primary care and secondary care versions of this course are the same, though the context in which they are applied is tailored to primary rather than secondary care settings.

Good Clinical Practice Refresher - An update on the key changes to the UK Medicinal Products (Clinical Trials) Regulations since their publication in 2004 and a refresher on Good Clinical Practice (GCP) and the Research Governance Framework (RGF). The session is designed to develop participants previous knowledge and experience of translating principles into practice.

Google Apps for Business: Introduction to NIHR HUB - The goal of this training program is to provide a beginners introduction to NIHR Hub (i.e. collection of Google Apps for staff collaboration). The target audience will comprise any new and existing CRN staff, Researchers or any Partner Organisations including NHS Trust staff.

Improvement & Innovation Training – The Improvement & Innovation Training Workshops are two half-day sessions- Session 1: Improvement Project Planning and Session 2: Project Delivery -aimed at explaining to trainees what continuous improvement is, the Clinical Research Network approach to continuous improvement (Plan, Do, Study, Act) and provide knowledge of tools that would enable you to carry out improvement projects and/or supporting colleagues in carrying out their own projects.

Introduction to Clinical Research - This course is for new clinical research staff (Research Nurses/Facilitators/support staff/ Data Managers) who have been working in a research role for less than one year. The course provides a basic overview of research roles and the clinical research process which builds on the theory and practical sessions of ICH Good Clinical Practice training. It is intended for site staff from any clinical speciality who are involved in the conduct of clinical research.

Introduction to Clinical Genetics and Research Overview - This session provides an introduction to the basic principles of genetics and inheritance, and their application to medicine. The session will include an overview of the cancer genetics and general genetics services operating in the West Midlands. Areas of research interest as well as ongoing studies relevant to clinical genetics patients will be discussed.

Introduction to Imaging in Clinical Research – This session will inform you of what do Imaging need to know in order to approve a clinical study and why, assist you in understanding various imaging modalities, the legal requirements for exposure to ionising radiation and the implications to ionising radiation

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Introduction to Medical Terminology for Research Staff - This course aims to develop an awareness of the range of medical and nursing terminology in everyday use in clinical research settings. By the end of the session learners will be able to identify common abbreviations and interpret them correctly, identify and demonstrate the use of resources to assist the interpretation and use of medical terminology and recognise the adverse consequences related to the incorrect use of terminology / abbreviations.

Introductory Overview of Research Methods - This study session aims to explore how "Scientific Method" underpins what are called "Research Methods" and we might consider could be considered as "Research" as applied in the clinical domain. Attendees will be shown how they may start to go further in developing their skills, understanding and knowledge of "Research Methods" to apply in their own clinical research.

Introductory Overview of Statistics - The Facilitator will aim to provide an overview of the scope of how statistics can be used in all types of clinical research from systematic reviews to clinical audit, design and analysis of clinical laboratory methods, health technology assessments, medical equipment/device reliability, clinical trials, epidemiological studies, surveys, etc.

IRAS and HRA for Sponsors/Research Teams – The aim of this session is to support study coordinators or sponsor contacts who may want an overview on how Research is conducted in the NHS and what the expectations are from NHS organisations in accordance with the HRA approvals process.

Let's Talk Trials - For front line, clinical staff who wish to improve or consolidate their communication skills in relation to the consent process or staff who have communication identified as part of their PDP

Making IRAS work for your Research Amendments (HRA) - The aims of the presentation is to ensure that researchers clearly understand the best way to get their amendments for portfolio research working for them i.e. notifying all participating sites regarding the changes to their studies. The process for submitting and communicating research study "Amendments" has changed significantly in IRAS to fit with the HRA processes and this session aims to give researchers a brief outline of the process in submitting amendments, tips, ideas and workarounds. If you are a CI/ Study Coordinator/ Researcher leading on a study then this would be a great opportunity to learn how you can get IRAS to work for you

Mental Health & Dementia Awareness - For research delivery staff who want a better understanding of mental health and dementia

Performing Quality Control Checks to Ensure Accurate Data Collection - This course would be suitable for NHS/academic research staff, who would like to develop their skills and confidence in implementing quality control checks, in order to ensure the accuracy of the data and patient safety

Preparing for Audit & Inspection - This course will provide an introduction to the processes involved in inspection, audits and monitoring.

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Protocol Design - A protocol is a document that specifies the research plan for the clinical trial. It is the single-most important quality control tool for all aspects of a clinical trial. This course will provide attendees with the opportunity to review a protocol template, well designed in compliance with the SPIRIT guidelines. It will in addition provide explanation of the requirements to be included in the individual sections and the reasons for their inclusion. This course would be suitable for NHS/academic research staff who are involved in the development and review of trial protocols.

Site File Management and Delegation of Duties - The course has been designed to provide delegates with the knowledge required to set up and maintain a Site File. Participants will explore the purpose of a Site File and identify the essential documents.

Writing SOPs –A Workshop: The workshop is organised to enable participants to understand the information a SOP should contain and by the end of the workshop participants will be able to write a SOPs action list, appreciate the need for review and document control and to write a SOP

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